

CHATTANOOGA CITY COUNCIL
STRATEGIC PLANNING MEETING
COUNCIL CONFERENCE ROOM
9/26/17 RECAP

- I. **Call to Order:** Chairman Mitchell called the meeting to order at 1:30 p.m. with a quorum present, including Vice-Chairman Smith and councilpersons Byrd, Coonrod, Gilbert, Henderson, Ledford and Oglesby. Councilwoman Berz joined the meeting after the call to order. The assigned attorney was Mr. Noblett. Council staff present was Ms. Gwyn. Mayor's staff attending were Ms. Sullivan, Mr. Sammon and Ms. Cooper. Other staff members attending were Ms. Madison, Mr. Bridger, Ms. Camba, Ms. Woodward, Ms. Hector and Ms. Green. Media attending were Mr. Leach and Mr. Wilson. There were three community members present, including Mr. & Mrs. McCallie and Ms. Burns-Sharp.

- II. **HR Presentation: Temporary Employment Services Contract**
Ms. Camba and Ms. Hector made a presentation on that included the history of the contract and the steps leading to the RFP. They also detailed assessing needs for temporary employment and the recommendation of the two vendors. Discussion ensued with Ms. Camba, Ms. Hector, Ms. Woodard and Mr. Noblett on several topics: the determination of two vendors for the blanket contract, the pool of candidates, the vetting process, employee screening processes, survey summary regarding current vendor and reference checks, years of vendor experience, Procedural Assistance, where an RFQ or RFP starts. Discussed continued among the Council on how to amend the temporary employment contract resolution to strike a vendor. Ms. Sullivan noted an operational impact with amending the resolution.

- III. **Old Business**
 - A. Council Agenda for 9/26:
 1. Agenda Item V(a): Councilman Ledford informed the Council of the community input on this item and that an amendment would be made tonight to change Condition #3 to read "20 feet" instead of "16 feet." Mr. Noblett also explained why the amendment would be substantial enough to put the item back into first reading.
 2. Agenda Item VI(b): Councilman Henderson informed the Council that there was a meeting yesterday with the developer and community. He will request to defer this item for another week.
 3. Agenda item VI(c) and VI(d): These are related to item VI(b) and will need to be deferred also.
 4. Agenda Item VI(f): Councilwoman Berz recommended going back to 5 acres in the original Planning version. Councilman Henderson recommended two amendments to the Alternate Version.
 - B. 3:00 p.m. Agenda Session for 9/26: (No further information needed)
 1. Department Report: (None)
 2. Committees for 9/26: Public Works & Transportation
 - C. Admin. Items for Future Consideration (9/26 – 10/17): (No further information needed)
 - D. HR Sub-Committee: Councilman Gilbert informed the Council about his meeting with HR to work on a draft of the job description. He reported on changing the summary, lowering the salary and making the position a direct report to the Clerk.
 - E. PILOT Process – Councilman Ledford (No further information needed)

F. Other:

1. Budget Oversight Committees
 - a. City Judge: (No further information needed)
 - b. Capital & Paving: (No further information needed)
 - c. I.T. Spending: Vice-Chairman Smith (No further information needed)
2. Pending Legislative Matters:
 - a. Fair Housing – Councilwoman Coonrod (No further information needed)
 - b. Curfews – Councilwoman Coonrod (No further information needed)
 - c. Small Cell/Ch. 32 – Vice-Chairman Smith inquired about the Crowncastle Franchise. Mr. Noblett noted that the matter would be presented to the Council in 2-3 weeks.
 - d. Station Street (Open Container) – Councilman Byrd (No further information needed)
3. Pending Presentations:
 - a. Special Presentation (10/17) – YFD Honoring Retiree Kenneth Simpson
4. Social Media: Vice-Chairman Smith will speak with Ms. Gwyn about implementing a basic Facebook page to promote Council meetings and activities.

IV. New Business

A. Council Agenda for 10/3:

B. 3:00 p.m. Agenda Session for 10/3: By consensus, the Council will meet at 2:00 p.m. for Agenda Session on 10/3 due to National Night Out.

1. Department Report: I.T. Department

C. Committees for 10/3: Planning & Zoning

D. Other:

1. National Night Out (10/3): Vice-Chairman Smith recommended starting the 6:00 p.m. Council meeting at 4:00 p.m. to enable councilpersons to attend the various NNO activities. By consensus, the Council will meet at 4:00 p.m. on 10/3. Councilman Gilbert informed the Council about the kickoff at the Eastdale Recreation Center.
2. New Avondale YFD Center: Chairman Mitchell requested a presentation before the Council regarding the new Avondale center. Ms. Richardson agreed to check with YFD and the architect for a meeting. Councilwoman Coonrod proposed a YFD Committee meeting on 10/10 for this presentation.
3. Pending Presentations:
 - a. YFD Honoring Retiree Kenneth Simpson (10/17 Council meeting)
4. Board Appointments:
 - a. Community Development Citizens Advisory Board (Districts 1, 2, 3, 7 & 8)
 - b. Office of Multicultural Affairs (District 3, 7 & 8)

V. **Attorney/Client Privileged Meeting** (Not needed)

VI. **Adjournment:** Chairman Mitchell adjourned the open meeting at 2:45 p.m.